

NAACP San Diego Branch Legal Redress/Civil & Human Rights Complaint Form



NAACP of San Diego
Equality is the Right of Every Citizen

National Association for the Advancement of Colored People

NAACP San Diego Branch #1063
Post Office Box 152086
San Diego, CA 92195-2086
619.263.7823 (phone) 619.263.7851 (fax)

Email: sandiegonaacpbranch@gmail.com Website: www.sandiegonaacp.org

Are you a current member of the NAACP?

Yes No

DATE:

FOR OFFICE USE ONLY:

DATE RECEIVED:

FOLLOWED UP BY:

Last Name	First Name	Middle Initial
Address		Telephone Number (home)
City, State, Zip		Telephone Number (work) Ext.

PLEASE NOTE THAT WE WILL NOT PROCESS YOUR APPLICATION UNLESS ALL QUESTIONS ARE COMPLETED (ON BOTH PAGES), ALONG WITH A ONE-PART SUMMARY OF THE ALLEGED DISCRIMINATION THAT OCCURRED. INCOMPLETE APPLICATIONS WILL NOT BE INVESTIGATED. YOU MAY ADD ADDITIONAL PAGES.

Do you currently have an attorney? Yes No	Address	
Attorney's Name	City, State, Zip	
Telephone # Fax#		
Please select all that may apply: (please submit copies with complaint form.)	Please List Agency in which you are filing complaint against:	
Has a lawsuit been filed? Yes No	Place of Business	Government Agency
If yes, when and where?	School District	Law Enforcement Other
Have you filed a complaint with the EEOC? Yes No	(a) Type of discrimination:	
If yes, when and which office?	Civil Rights Violation / Hate Crimes	
Have you filed a complaint with Fair Employment & Housing?	Discrimination	
Yes No If yes, when and where?	Harassment	
Other actions taken:	Housing	
	Racial Profiling	
	Retaliation	
	Other:	
(b) How were you discriminated against?		
(c) By who were you discriminated? - Include name(s), race, and gender of each:		
Name:	Race:	Gender:
Name:	Race:	Gender:
Name:	Race:	Gender:
(d) Where did the discrimination take place? Cite location/address for each incident:		
Address #1:	City:	State: Postal code:
Address #2:	City:	State: Postal code:
(e) Did anyone witness the discrimination that took place?		

Witness #1: Available to make statement on your behalf: Yes No	Address:
	Phone:
Witness #2 Available to make statement on your behalf: Yes No	Address:
	Phone:
(f) What was the effect or impact of the discriminating behavior on you?	
(g) To date, what actions have you taken so far?	
(h) Have you filed a complaint with or notified any other organization or individual regarding this manner? Yes No	
Name:	Address:
	Phone:
What actions, if any, were taken in response to the complaint or notice of concern?	
Who took these actions?	
When were these actions taken?	
(i) What would you like the NAACP San Diego Branch to do for you regarding the discrimination/complaint?	

RELEASE OF LIABILITY

I affirm that the statements that I have made above are accurate and true to the best of my knowledge and belief. I hereby request the assistance of the NAACP San Diego Branch in seeking a remedy to the situation described above. I hereby authorize the officers of the NAACP San Diego Branch to have access to information and documents, which are relevant to my claim of discrimination described above.

I understand that once a referral has been made to a volunteer, community agency or private attorney, the NAACP San Diego Branch WILL NOT BE RESPONSIBLE for handling this matter. I further understand that by signing this document, I am agreeing to HOLD the NAACP San Diego Branch harmless for any and all damages arising as a result of my case being mishandled, negligently handled or improperly handled in any way.

Signature: _____ Print FULL Name: _____ Date: _____

NON-RETALIATION REQUIREMENTS

Section 704 (a) of the Civil Rights Act of 1964, (as amended), Section 4 (d) of the Age Discrimination in Employment Act of 1967, (as amended), and various other civil rights laws make it an unlawful employment practice for an employer; employment agency; or labor organization: to discriminate against employees, applicants for employment, member or applicant for membership, because the employee, member or applicant has opposed an unlawful employment practice, made a charge, testified, assisted, or participated in any manner in an investigation, proceeding or hearing.

IMPORTANT NOTICE

Please be advised that filing a discrimination complaint with the NAACP does not mean that the NAACP will be representing you in any legal matter. If you believe you have a discrimination claim, you must file a claim with the appropriate State or Federal agency in a timely manner. Failure to do so may prevent you from pursuing a claim in a court of law.

COMPLETION OF THIS FORM

Completing this form does NOT constitute filing an official complaint with a legal authority. At this time the NAACP San Diego Branch is ONLY seeking information to assist you concerning this complaint. Please mail this information and copies of sustaining documents in an envelope marked "CONFIDENTIAL" to:

NAACP San Diego Branch
Legal Redress/Civil & Human Rights Complaint
P.O. Box 152086

San Diego, CA 92195-2086

NAACP San Diego Branch Legal Redress 2011