

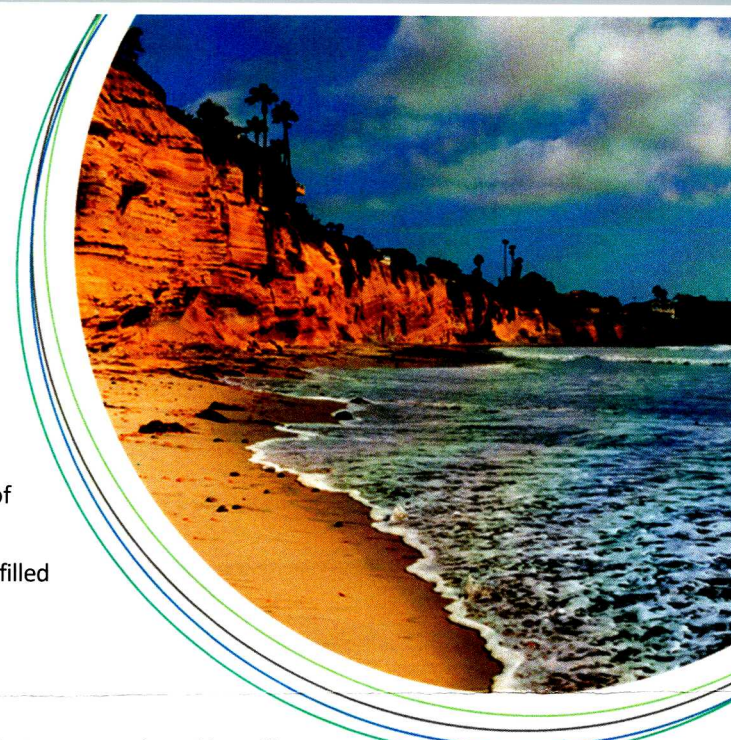


# Technology Program Manager

**Annual Salary Range:** \$99,181 to \$153,731 (Classification: Manager of Regional Information Services)

**First Review of Applications:** Friday, December 18, 2020 – Opened until filled

**Expected Start Date:** February 2021



## Role

This position will manage and oversee the ARJIS applications, coordinate project teams, and provide staff support to the Business Working Group, Mobile Working Group, Public Safety Committee and Chiefs & Sheriff's Management Committee. This position also will consult with ARJIS members and other users to develop regional technical solutions that support the ARJIS strategic plan, create detailed project plans and proposals, develop project risk assessments and user requirements, determine technical feasibility, and implement new public safety applications. The work will primarily be performed during normal business hours and may involve responding to issues after hours or on weekends in a 24/7 business operations environment.

## Overview of Automated Regional Justice Information System (ARJIS)

The ARJIS team develops and maintains a complex, multi-agency information network that allows real-time law enforcement applications and data to be shared among local, state, and federal criminal justice agencies. Data sharing improves the effectiveness of the regional criminal justice system with the ultimate goal to improve the quality of life for residents in the region. The focus is on the development, implementation, and management of the ARJIS Enterprise System, a suite of tools such as mapping applications, real time officer notifications, and reporting systems.

## Job Responsibilities

- Provide leadership, management, and technical expertise related to the architecture, implementation, maintenance, and documentation of ARJIS software applications and databases; lead efforts to expand and enhance the ARJIS mobile technology offerings; evaluate new and improved technologies.
- Manage the implementation and operation of applications for collecting, compiling, integrating, and disseminating public safety information; collaborate with ARJIS members, users, and vendors to develop user requirements, design specifications, and identify project deliverables.
- Coordinate the integration of various public safety information systems including development of interagency interfaces; develop and maintain effective relationships with public safety employees, project partners, consultants, and vendors.
- Supervise, mentor, train, and support career development for a team of technical employees; oversee and coordinate projects assigned to the group; review and evaluate work products, methods, and procedures; foster an environment of collaboration, transparency, accountability, & teamwork.
- Create project plans, ensure projects progress on schedule, within budget, and at a consistently high level of quality.
- Oversee the use of programming languages, database tools, or other technologies to streamline workflows; coordinate accurate and thorough documentation of systems, applications and databases; add functionality to existing or new resources, and address business needs.
- Evaluate emerging technologies in the areas of GIS, computer programming, relational databases, and related areas for the most effective and efficient use by public safety personnel; where appropriate, add these to the suite of resources used.
- Serve as lead staff advisor to ARJIS technical working groups and support other similar committees and advisory groups; prepare and present reports to various audiences; participate on boards and in professional group meetings.
- Prepare Requests for Proposals (RFPs) including scopes of work and project budgets; evaluate competitive project proposals and participate in the selection of consultants; oversee and administer contracts; identify specifications for contracted services and analyze project costs and benefits.

